



Community Litter Pick Template Risk Assessment

Advice can be found on HSE website and publication Controlling risks in the workplace (2014) ISBN 9780717664634 <http://www.hse.gov.uk/pubns/indg163.htm>.

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| Original Date | DATE | Review  dates | **16/02/2018**  **16/02/2019** |
| Originator | INSERT NAME HERE |
| Reviewed by |  |
| **LOW** | **LOW** |

**L** – Likelihood **S** – Severity **RR** – Risk Rating *(Min. Rev Periods: Significant Risk (High) – 12 monthly; Medium and Low – 2 yearly)*

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| **Hazards and Activity** | **People at Risk** | **Risk before controls** | | | **Control Measures** | **Residual Risk after controls** | | |
| **L** | **S** | **RR** | **L** | **S** | **RR** |
| **Attending** a volunteer litter pick failure to have clear instruction may lead to confusion or unsafe acts | * Members of the community * Volunteers * Members of the public | 4 | 3 | 12 | * Volunteers to meet at designated meeting point for task briefing lead by INSERT NAME HERE as task leader * Volunteers to receive appropriate PPE (Gloves) & equipment (pickers & hoops) and given demonstration * No person under the age of 16 should be allowed to take part unless supervised by a responsible adult | 1 | 3 | 3 |
| **Welfare** provisions are important for the group to feel comfortable during the task | * Volunteers * Members of the public | 4 | 3 | 12 | * Nominated member INSERT NAME HERE is designated first aider * First Aid kit to be carried and location notified to all participants in pre-task briefing | 1 | 3 | 3 |
| **Working** outside Weather conditions may lead to exposure to inclement weather (wind, rain) and also sun rays which may result in discomfort, sun burn and longer term cancer | * Members of the community * Volunteers | 4 | 3 | 12 | * Volunteers are advised to wear sturdy footwear and suitable clothing * In periods of hot weather, taking plenty of drinking water and applying sun cream is essential * In extreme weathers- heat, cold, storms litter picking is avoided * Group organiser to check in advance and review if weather changes for the duration of the task | 1 | 3 | 3 |
| **Litter Picking-** Within Parks Trust Land  May come into contact with contaminated waste, needles and other sharps, which could lead to significant ill health  Presence of dog waste and sheep droppings may lead to illness | * Members of the community * Volunteers | 4 | 4 | 16 | * Pre-task brief to include potential hazards * No eating, drinking or smoking is permitted during litter picking. Wash hands before consuming food, drink or smoking * Gloves to be worn and litter pickers used * Never place hands inside litter bags or containers * Visual inspection of areas should be conducted and at all times, placing hands into areas that are not visible should be avoided. For example, not plunging hands into undergrowth * Any sharps found should be left and the notified immediately to The Parks Trust Community Rangers on Community Ranger [communityranger@theparkstrust.com](mailto:communityranger@theparkstrust.com) * Dog waste should not be picked up with litter * No eating, drinking or smoking is permitted during litter picking. Wash hands before consuming food, drink or smoking * Remind all participants not to pick up sharps, needles or broken glass * Remind all participants not to pick up dog waste | 2 | 4 | 8 |
| **Manual Handling**  Carrying litter, and litter picking all pose challenges if incorrect posture is adopted  This can lead to muscular discomfort or long term back condition | * Volunteers * Member of the Community | 4 | 4 | 16 | * All Volunteers to use the standard kinetic approach to Manual Handling  (Feet comfortably apart, bending at knees, keeping back “naturally” straight, avoiding stooping/twisting/turning while carrying, keeping head up and a “relaxed” grip) * All litter picking volunteers to wear gloves and use litter pickers provided * Only fill litter bags to a maximum of 2/3 full- or less if the bag is becoming awkward to lift * Carry bags away from legs to prevent injury (note this may require reducing the weight of the bag as it may require away from the body lifting) * All volunteers to wear suitable sturdy footwear, no open toes, preferably a flat and robust sole and ankle support preferably with ankle protection to reduce the risk of foot injuries * Staff to monitor lifting technique and correct where appropriate * Conduct regular briefing on good technique * Remind all participants not to fill up the large litter bags | 1 | 4 | 4 |
| **Site specific concerns** | * Corporate Volunteers * Members of the public | | | | Refer to site Risk Assessment online for all tasks in different park locations |  | | |

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| **New measures required** | **By whom** | **Expected date of completion** | **Status/Comments** |
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